

Job Description

Position / Job Title:	Technician in Allied Health and Exercise Science
Ref:	700
Location/Building:	Talbot Campus
Faculty/Professional Service:	Faculty of Health, Environment and Medical Sciences
Group/Section:	School of Allied Health and Exercise Science
Normal Hours per Week:	37 hours
(Some flexibility will be required in order to ensure that key time scales and deadlines are met).	
Grade:	4
Accountable to:	Faculty Operations Manager

Job Purpose

To undertake directed technical activities within the School of Allied Health and Exercise Science. The role will primarily be aligned to the Sport and Exercise Science Human Performance Laboratories and the Nutrition laboratories, however flexibility is required to support technical activities within other skill spaces across the school. The role will support academic colleagues in the preparation and planning of skills sessions and provide day to day management and upkeep of equipment, hardware and software. The post-holder will be an essential link between Faculty staff, IT Services, Estates, and other BU departments to ensure well planned, sustainable and successful delivery of education, research and knowledge exchange activities.

Main Responsibilities

1. Act as first point of contact for the laboratory for all stakeholders including staff, students and external suppliers.
2. To ensure ongoing service resilience of equipment and software including the testing of upgrades and resolution of support requests and incidents, working with IT Services as required.
3. Maintain accurate, complete and timely data and records of hardware, software and consumable usage, stores and maintenance.
4. Co-ordinate the day-to day administrative management of the laboratories.
5. Development of best practice guidelines and standard operating procedures.
6. Supervise under/postgraduate students' projects, fieldwork, lab work, placements as appropriate.
7. Attend and participate in team meetings and committees as appropriate.
8. To maintain a programme of personal skills development to ensure a relevant and evolving skillset.
9. Any other duties as specified by the FHEMS Operations Manager or lead academics.

Dimensions

Programmes within the school include UG Sport and Exercise Science, Sports Therapy, Nutrition, Physiotherapy, Occupational Therapy, Operating Department Practice, Paramedic Science; PG Sport and Exercise Science, Strength and Conditioning, Sports Performance Analysis, Nutrition and Behaviour, Medical Imaging and management.

The school has laboratories and skill spaces in Talbot and Lansdowne

Contacts:

Internal:

Faculty academic staff and students
Faculty operations staff
IT Services
Estates Department

External:

Third party equipment, consumable and software suppliers and organisations
Other academic institutions

Challenges

Working within a rapidly changing technological field, often with new systems that require integration with BU's existing systems, policies and procedures.

Fostering widespread engagement with and use of technologies.

Meeting Faculty objectives within agreed IT, Finance, Legal and quality protocols.

Contributing to the development of learning technology and advice within the context of rapid developments and cross-departmental collaboration.

Information Governance Responsibilities

Data User

Comply with the associated data protection, information security, information management and information technology regulations, policies, processes and procedures.

Safeguarding and Regulated Activity

If the role involves engaging in regulated activity relevant to vulnerable groups including children and disabled adults, it is an [offence to apply for](#) and perform the role, if a person is barred from engaging in regulated activity. Further information is available in BU's [Safeguarding Policy](#) and Suitability Statement on the Recruitment and Employment of Ex-offenders.

Additional Information

NB:

The purpose of the job description is to indicate the general level of responsibility and location of the position. The duties may vary from time to time without changing their general character or level of responsibility.

BU is an equal opportunities employer which values a diverse workforce. The post holder must at all times carry out their responsibilities with due regard to the University's Dignity, Diversity and Equality Policy Statement.

Our highly skilled and creative workforce is comprised of individuals drawn from a broad cross section of the globe, and who reflect a variety of backgrounds, talents, perspectives and experiences to build our global learning community. Through fused activity, the post holder must have an understanding of and commitment to promoting a global outlook.

All employees have an obligation to be aware of the University's Sustainability Policy, Climate and Ecological Crisis Action Plan, Travel Plan and associated documents, and to ensure that they carry out their day-to-day activities in an environmentally responsible manner and inspire students to do the same.

May 2026



Person Specification

Position / Job Title: Technician in Allied Health and Exercise Science	Faculty / Service: Health, Environment and Medical Science
Position No: TBC	Date: May 2026
SELECTION CRITERIA	Essential / Desirable
Knowledge (including experience & qualifications)	
Expertise in Sport and Exercise Science or Nutrition Science – at least to BSc level	E
Knowledge in both Sport and Exercise Science and Nutrition Science	E
Experience and competency in using physiological and biomechanical testing equipment (e.g., metabolic carts, lactate analysers, ergometers, motion analysis); data management and statistical software (e.g., Excel, SPSS); athlete monitoring and performance analysis systems; anthropometric and body composition measurements and nutrition analysis software.	E
Understanding of food hygiene, safety, and allergen management within a teaching or research kitchen	D
Understanding of sports science and nutrition laboratory-style procedures and adherence to standard operating protocols	E
Skills	
Ability to develop and apply novel solutions, approaches and systems where needed	E
Ability to work to deadlines	E
Excellent communication skills	E
Strong administrative skills	E
Attributes	
Ability to work on own initiative and be proactive	E
Collegiate	E
Commitment to staff and student support, problem resolution and delivery of service excellence	E
Able to learn software and equipment quickly and independently	E
A commitment to promoting BU values of EDI and sustainability in the workplace	E