

## Job Description

<b>Post/Job Title:</b>	<b>Senior University Practice Learning Adviser</b>
<b>Ref:</b>	<b>195</b>
<b>Location:</b>	<b>Bournemouth Gateway Building</b>
<b>School/Support Service:</b>	<b>Faculty of Health &amp; Social Sciences</b>
<b>Group/Section:</b>	<b>Practice Education</b>
<b>Normal hours per week:</b>	<b>0.8 FTE (30 hours per week)</b>
<b>(Some flexibility will be required in order to ensure that key time scales and deadlines are met).</b>	
<b>Grade:</b>	<b>Grade 8</b>
<b>Accountable to:</b>	<b>Head of Practice Education</b>

### **Job Purpose**

To fuse education research/scholarship, reliable assessment and professional practice, in a synergistic manner and contribute to Fusion at the interface between BU and placement settings.

To demonstrate established evidence of placement delivery and good practice as defined in the Academic Career Framework.

To possess an established body of published work and/or artefacts relevant to own discipline both in terms of type and volume as defined in the Academic Career Framework.

To make an emergent contribution to professional practice in own discipline at a regional/national level as defined in the Academic Career Framework.

### **Main Responsibilities**

- To be a key practice education and assessment communication channel between the university and placement partners, linking especially with; assessors / clinicians and education leads in practice; and programme leaders and personal tutors in the university as appropriate
- To work collaboratively with practice colleagues, providing professional advice and guidance to ensure effective learning experiences for students, which may include attending suitable practice-based meetings, coordinating the attendance by practice staff at curriculum development and programme review meetings, linking with the programme leader as appropriate if issues regarding the implementation of the curriculum arise
- To attend appropriate Faculty based meetings to provide professional guidance, represent, and advise on practice related issues
- Be involved in establishment of practice induction process for students as needed
- To take a leadership role in the organisation and delivery of the education resources required to effectively prepare staff in practice settings to support Bournemouth University students undertaking placements in the health and social care setting.

- To coordinate, prepare and deliver education for clinicians who have a remit to support Bournemouth University learners to meet requirements of regulatory bodies
- To undertake other teaching commitments as agreed with the Head of Practice Education
- To maintain an oversight on behalf of the university of placement provider registers of assessors to support quality assurance and to monitor numbers of assessors. To demonstrate emerging examples of leadership of Fusion and mentorship of colleagues in practice and the wider faculty, as appropriate
- To audit new practice learning environments, support placement providers in self-assessment through audit, and review action plans from previous audits,
- To oversee the continuing quality of the learning environment
- To report on analysis of student and assessor feedback from practice evaluation which will inform placement providers, programme annual monitoring, contract management and the student and mentor experience
- To identify areas of excellence in learning and assist in the dissemination of best practice
- To contribute to strategies that support practice education.

### **Research**

- In keeping with the overall demand expected of the academic team and where appropriate, to undertake research, scholarly activity and external consultancy with outcomes negotiated and approved by the Head of Practice Education and the Deputy Deans
- To engage with developments and research in own subject professional/pedagogical area
- To make an emerging contribution to research and scholarship through both internal and external academic citizenship activities as defined in the Academic Career Framework

### **Enterprise/Professional Practice**

- Where appropriate, undertake enterprise/professional practice activities individually or with colleagues which support
- Develop and lead a network of contacts and engage with businesses and academic/professional bodies as appropriate

### **Education**

- To demonstrate established evidence of education and assessment delivery and good practice as defined in the Academic Career Framework

To contribute, both as an individual and as part of a programme/framework team, to an enhanced student experience through placement educational enhancement activities as defined in the Academic Career Framework

To contribute to placement curriculum innovation and use educational technology actively and effectively as defined in the Academic Career Framework

To make an emergent contribution to placement education through both internal and external academic citizenship activities as defined in the Academic Career Framework

### **Personal Development**

- To contribute to and participate in a programme of professional development to ensure the relevance of skills and expertise in line with statutory requirements
- Maintain personal and professional development in line with an agreed appraisal and development programme in order to enhance personal knowledge and contribution to relevant activities
- To actively participate in the academic life of the School and the University.

### **Primary Dimensions/ Contacts**

**Internal:** Head of Practice Education, programme leaders, practice simulation laboratory staff, administrative staff

**External:** Placement provider education leads, their placement coordinators and placement practitioners, professional regulatory bodies

### **Information Governance Responsibilities**

#### Data User

Comply with the associated data protection, information security, information management and information technology regulations, policies, processes and procedures.

### **Safeguarding and Regulated Activity**

If the role involves engaging in regulated activity relevant to vulnerable groups including children and disabled adults, it is an offence to apply for and perform the role, if a person is bared from engaging in regulated activity. Further information is available in BU's Safeguarding Policy and Suitability Statement on the Recruitment and Employment of Ex-offenders.

### **Additional Information**

The purpose of the job description is to indicate the general level of responsibility and location of the position. The duties may vary from time to time without changing their general character or level of responsibility.

BU is an equal opportunities employer which values a diverse workforce. The post holder must at all times carry out their responsibilities with due regard to the University's Dignity, Diversity and Equality Policy Statement.

Our highly skilled and creative workforce is comprised of individuals drawn from a broad cross section of the globe, and who reflect a variety of backgrounds, talents, perspectives and experiences to build our global learning community.

Through fused activity, the post holder must have an understanding of and commitment to promoting a global outlook.

All employees have an obligation to be aware of the University's Sustainability Policy, Climate and Ecological Crisis Action Plan, Travel Plan and associated documents, and to ensure that they carry out their day-to-day activities in an environmentally responsible manner and inspire students to do the same.

**November 2024**

## Person Specification

Post / Job Title: Senior University Practice Learning Adviser	Post No: 195
School / Service: Faculty of Health and Social Sciences	Date: November 2024
<b>SELECTION CRITERIA</b>	<b>Essential / Desirable</b>
<b>Knowledge (including experience &amp; qualifications)</b>	
Expertise in subject area –qualified to minimum of Masters or equivalent level	E
Relevant professional qualification and registered with NMC or HPC	E
Significant Teaching experience (academic or in practice) in a relevant area	E
Teaching qualification	E
Research and/or service improvement experience	E
Relevant Supervision experience of students	E
<b>Skills</b>	
Highly developed communication and interpersonal skills enabling effective interaction internally and externally	E
Highly developed facilitation and support skills	E
Decision making skills	E
Efficient problem-solving ability	E
Proficient individual presentation skills	E
Effective leadership and team working skills	E
<b>Attributes</b>	
Able to work alone as well as in groups	E
Demonstrates initiative	E
Flexibility	E
Evidence of good professional links with other organisations	E
Self-reliant and resourceful	E
completer finisher	E
Strong commitment to an environment of academic excellence and student experience	E