

Job Description

Position/Job Title:	Long-arm Practice Placement Supervisor (Physiotherapy)
Ref:	870
Location/Building:	Lansdown/Offsite
Faculty/Professional Service:	Faculty of Health, Environment and Medical Sciences
Group/Section:	School of Allied Health and Exercise Science
Normal hours per week:	Term Time only Monday- Thursday (5.5hours/day). Fixed term 24 months.
(Some flexibility will be required in order to ensure that key time scales and deadlines are met).	
Grade:	7
Accountable to:	Head of School

Job Purpose

The Long-arm Practice Placement Supervisor will contribute to the effective delivery, development and quality assurance of practice education and work-based learning within the BSc (Hons) Physiotherapy programme.

The postholder will work collaboratively with academic staff, students, practice partners and external stakeholders to ensure that students receive high-quality, inclusive and appropriately supported practice learning experiences working in non-traditional placement setting such as older people's services within care homes. The role will involve preparing students for practice, supporting and assessing students during placements, developing relationships with practice providers, and contributing to the ongoing enhancement of practice education provision.

The Practice Educator will ensure that practice learning is aligned with relevant professional, regulatory and university requirements and that students are supported to develop the knowledge, skills, values and professional behaviours required for successful transition into professional practice.

Employment dates:

This is term time role for 24 months, equating to 660 hours per annum (0.4FTE). The role is Monday-Thursday only for 5.5hours each day. The term dates fluctuate annually however the contract does not include the academic breaks (2 weeks Christmas; 2 weeks Easter; 18 weeks summer), therefore planned annual leave is not permissible during term time.

Employment Location:

This role provides supervision of students, in person, at multiple locations local to Bournemouth University. The role requires regular travel between multiple sites, often involving attendance at a different location each day. Applicants must be able to meet the travel requirements of the post. The post holder must also be competent in the use of digital technologies, including Microsoft Teams, to participate effectively in online meetings and hybrid working arrangements.

Main Responsibilities

1. Practice Education and Student Support

- Support the planning, coordination and delivery of practice education activities across all levels of the BSc Physiotherapy programme.
- Prepare students for practice placements, including expectations, professional conduct, health and safety, safeguarding, confidentiality and relevant professional standards.
- Provide academic and pastoral support to students undertaking practice learning. This will involve attending placement locations and online meetings where appropriate.
- Monitor student progress and identify students who may require additional support or reasonable adjustments.
- Work with students and practice partners to address concerns relating to placement experience, performance, attendance, conduct or wellbeing.
- Promote an inclusive and supportive practice learning environment.
- Facilitate students' integration of academic theory, evidence and professional knowledge into practice.

2. Practice-Based Assessment

- Undertake the assessment of students in practice in accordance with programme and professional requirements.
- Provide constructive, timely and evidence-based feedback to students.
- Contribute to decisions regarding student progression, achievement and fitness to practise where appropriate.
- Maintain accurate and confidential records relating to student practice learning and assessment.
- Identify and respond appropriately to concerns regarding student competence, professional conduct or fitness to practise.

3. Practice Partnership and Placement Development

- Develop and maintain effective working relationships with academics, placement providers and practice partners.
- Liaise with practice organisations to identify, develop and sustain high-quality placement opportunities.
- Contribute to the development of new practice learning environments and placement capacity.
- Act as an effective link between the University and practice organisations.
- Gather feedback from students and practice partners and contribute to improvements in placement provision.
- Support the resolution of placement-related issues and concerns in a timely and professional manner.

4. Teaching, Learning and Curriculum Development

- Contribute to teaching, facilitation and learning activities relating to professional practice and placement preparation.
- Contribute to curriculum development and review, ensuring that practice learning reflects current professional practice, evidence and policy.
- Support the integration of theory and practice across the curriculum.
- Contribute to the development of practice learning resources, guidance and educational materials.
- Promote evidence-informed and reflective approaches to professional learning.

5. Quality Assurance and Regulatory Compliance

- Contribute to the monitoring and evaluation of practice learning provision.
- Ensure practice education activities comply with relevant university policies and procedures and professional/regulatory requirements.
- Contribute to programme, placement and professional accreditation reviews as required.
- Maintain appropriate documentation and records relating to practice learning.
- Participate in quality improvement activities arising from student, practice partner and external feedback.
- Contribute to risk assessment and quality assurance processes relating to practice placements.

6. Professional Development and Scholarship

- Maintain current knowledge and understanding of developments within the relevant professional field.
- Engage in continuing professional development and maintain appropriate professional registration where applicable.
- Support the development of evidence-informed approaches to practice education.
- Where appropriate, contribute to research, evaluation, audit, knowledge exchange or service improvement activities.

7. Equality, Diversity and Inclusion

- Promote equality, diversity, inclusion and respect in all aspects of practice education.
- Ensure that students and practice partners are treated fairly and with dignity.
- Recognise and respond appropriately to barriers affecting students' access to and experience of practice learning.
- Contribute to an environment in which students and staff feel valued, supported and able to achieve their potential.

8. Other Duties

The postholder will be expected to:

- Participate in relevant University committees, meetings and working groups where appropriate.
- Undertake administrative duties associated with practice education.
- Participate in relevant training and development activities.
- Comply with University policies relating to confidentiality, data protection, safeguarding, health and safety and professional conduct.
- Undertake other reasonable duties consistent with the nature and level of the post.

Contacts

Internal: Head and Associate Head of School, programme leaders, programme teams, student support and wellbeing serviced, placements team and other administrative staff.

External: Placement provider, placement coordinators and placement practitioners, professional regulatory bodies.

Information Governance Responsibilities

Data User

- i. Comply with the associated data protection, information security, information management and information technology regulations, policies, processes and procedures.

Safeguarding and Regulated Activity

If the role involves engaging in regulated activity relevant to vulnerable groups including children and disabled adults, it is an [offence to apply for](#) and perform the role, if a person is bared from engaging in regulated activity. Further information is available in BU's [Safeguarding Policy](#) and Suitability Statement on the Recruitment and Employment of Ex-offenders.

Additional Information

NB:

The purpose of the job description is to indicate the general level of responsibility and location of the position. The duties may vary from time to time without changing their general character or level of responsibility.

BU is an equal opportunities employer which values a diverse workforce. The post holder must at all times carry out their responsibilities with due regard to the University's Dignity, Diversity and Equality Policy Statement.

Our highly skilled and creative workforce is comprised of individuals drawn from a broad cross section of the globe, and who reflect a variety of backgrounds, talents, perspectives and experiences to build our global learning community. Through fused activity, the post holder must have an understanding of and commitment to promoting a global outlook.

All employees have an obligation to be aware of the University's Sustainability Policy, Climate and Ecological Crisis Action Plan, Travel Plan and associated documents, and to ensure that they carry out their day-to-day activities in an environmentally responsible manner and inspire students to do the same.

October 2026

Person Specification

Position / Job Title: Long-arm Practice Placement Supervisor (Physiotherapy)	
Position No:	
Faculty / Service: Faculty of Health, Environment and Medical Sciences	Date: October 2026
SELECTION CRITERIA	Essential / Desirable
Knowledge (including experience & qualifications)	
Physiotherapy degree at a minimum BSc (Hons)	E
Current professional registration (HCPC)	E
Teaching experience (academic or in practice)	E
Relevant experience of supervision, mentorship and assessment of students	E
Substantial knowledge and understanding of practice settings	E
Knowledge of current practice, policy and professional standards relevant to physiotherapy	E
Understanding of assessment and feedback principles.	E
Awareness of equality, diversity, inclusion and reasonable adjustment within education and practice.	E
Full UK driving licence	E
Skills	
Excellent interpersonal and communication skills	E
Ability to build effective relationships with students, academic colleagues and external practice partners.	E
Ability to support and assess students fairly and consistently.	E
Ability to manage difficult conversations and address concerns professionally.	E
Strong organisational and time-management skills.	E
Ability to work independently and collaboratively.	E
Ability to analyse information, exercise professional judgement and make appropriate decisions.	E
Good digital literacy and ability to use relevant university systems and technology.	E
Attributes	
Commitment to high-quality student learning and professional development.	E
A student-centred and supportive approach.	E
Adaptability	E
Self-reliant and resourceful	E
Able to work flexibly to adapt to a variety of work locations and settings	E
Able to flexibly conduct online MS teams meetings	E
Good completer finisher	E