



Job Description

Post/Job Title:	Demonstrator in Television Journalism
Ref:	150 / 0005022071
Location including building:	Talbot Campus
Faculty/Support Service:	Faculty of Media & Communication
Group/Section:	Communication & Journalism
Normal hours per week:	Full-time (Some flexibility will be required in order to ensure that key time scales and deadlines are met).
Grade:	5
Accountable to:	Head of Department – Communication & Journalism

Job Purpose

Your key responsibility will be for the joint delivery of the demonstration of Technical Television Journalism skills to undergraduate and postgraduate students. This is likely to incorporate the demonstration of TV editing, filming and sound skills as well as online and documentary. Ideally you will have an understanding of newsroom and studio workflows and of converged news environments. You will be expected to support the Department and the relevant Programme Teams in terms of curriculum development, student recruitment, income generation, as well as research/consultancy activities.

Main Responsibilities

Students and Learning

- Support the planning and delivery of teaching of units in accordance with defined curricula and under the guidance of unit and programme tutors;
- Provide guidance to and supervise students' activities, including practical work to support learning;
- Monitor student performance, support delivery of units and provide effective feedback to lecturers and guidance to students;
- Actively participate in the development of productive links with media organisations at a local, regional and national level.

Research and Enterprise

- Assist as a team member in research projects that contribute towards the Faculty's agreed objectives.
- Support the development and delivery of enterprise activities as required.

Other

- Assist as required with Faculty marketing and administrative activities.
- Maintain own personal and professional development in line with agreed personal development plan within the appraisal process.

Contacts

Internal: undergraduate / postgraduate students, academic and administrative colleagues, together with managers across the University.

External: academics in other institutions, media organisations, both nationally and internationally.

Challenges

- To be engaged with the continued development of convergence journalism and, in doing so, enhance the student learning experience.
- To support the delivery of television journalism within undergraduate and postgraduate journalism and communication education.
- To contribute to the sustained excellence of a student learning experience in journalism and communication education, which is academically rigorous, professionally relevant and resource efficient.
- To support the development of multi-media project work, including the delivery of a documentary option in TV Journalism.

Information Governance Responsibilities

Data User

- i. Comply with the associated data protection, information security, information management and information technology regulations, policies, processes and procedures.

Safeguarding and Regulated Activity

If the role involves engaging in regulated activity relevant to vulnerable groups including children and disabled adults, it is an [offence to apply for](#) and perform the role, if a person is barred from engaging in regulated activity. Further information is available in BU's [Safeguarding Policy](#) and Suitability Statement on the Recruitment and Employment of Ex-offenders.

Additional Information

NB:

The purpose of the job description is to indicate the general level of responsibility and location of the position. The duties may vary from time to time without changing their general character or level of responsibility.

BU is an equal opportunities employer which values a diverse workforce. The post holder must at all times carry out their responsibilities with due regard to the University's Equality & Diversity Policy Statement.

Our highly skilled and creative workforce is comprised of individuals drawn from a broad cross section of the globe, and who reflect a variety of backgrounds, talents, perspectives and experiences to build our global learning community. Through fused activity, the post holder must have an understanding of and commitment to promoting a global outlook.

All employees have an obligation to be aware of the University's Sustainability Policy, Climate and Ecological Crisis Action Plan, Travel Plan and associated documents, and to ensure that they carry out their day-to-day activities in an environmentally responsible manner and inspire students to do the same.

October 2024



Person Specification

Post / Job Title: Demonstrator in Television Journalism	Post No: 5022071
Faculty / Service: The Faculty of Media & Communication	Date: February 2022
SELECTION CRITERIA	Essential / Desirable
Knowledge (including experience & qualifications)	
Relevant degree or equivalent	E
Current teaching or demonstrating experience in a relevant academic environment, ideally at undergraduate level	D
Knowledge and application of key television journalism technical skills	E
Broad knowledge of the media industry in particular TV studio / newsroom workflow	E
Good knowledge of the Adobe Creative Suite, specifically Adobe Premiere Pro	E
Relevant Postgraduate qualification	D
Relevant research and/or consultancy activity	D
Skills	
Excellent communication skills	E
Strong organisational ability	E
Good team working skills	E
Good academic research skills	E
Practised IT skills	E
Attributes	
Strong commitment to a Higher Education academic environment	E
Ability to work in a flexible manner within a variety of academic activities	E
Evidence of good professional links with a range of local and regional event organisations and bodies	E
Personable, enthusiastic and self-motivated	E
Evidence of clear professionalism and planned personal development	E
Well informed over current practices and relevant issues facing undergraduate degrees specifically, as well as Higher Education institutions more generally	D